



**INDIAN FOREST SERVICE BENEVOLENT AND
WELFARE TRUST**
Standing for Green Warriors

**GOVERNING
BODY**

President

Shri A. K. Goyal

Vice-President

Dr. D. D. Sharma

Secretary

Shri R. K. Chaudhry

Treasurer

Shri V. K. Tiwari

Joint Secretary

Shri Sanjeev Chadha

**REGISTERED
OFFICE**

Office of the Deputy
Conservator of Forests,
Department of Forests and
Wildlife,
Kamla Nehru Ridge,
New Delhi – 110007

www.foresttrust.in
ifsbwtrust@gmail.com

D.O. No. IFSBWT/GB/2026 (104)

Dated: April 25, 2026

From

Sanjeev Chadha

Joint Secretary

Dear Shri Sapra,

I would like to convey that the Governing Body of the Trust, at its fourth meeting held (virtually) on 23 April 2026, has nominated you as the State Coordinator of the Trust for Haryana, to liaise with the various forestry and other associations in the State and to mobilise monetary resources for the Trust. Minutes of the meeting of the Governing body are attached for your kind information.

The Trust looks forward to your active engagement in this role.

With warm regards,

Yours sincerely,


(Sanjeev Chadha)
Joint Secretary, IFSBWT

To

Mr. R. K. Sapra, IFS (HR:1982)

[Through WhatsApp, Mobile: 9876200784]

Encl: As above

**Minutes of the Fourth Meeting of the Governing Body
of the Indian Forest Service Benevolent and Welfare Trust
held virtually on April 23, 2026 at 1930 hours**

The list of members present in the meeting is at **Annex**.

The President welcomed the members to the fourth meeting of the Governing Body, after which the agenda items were taken up. The decisions taken are recorded below.

1. Finalisation of the brochure of IFSBWT

The format and contents of the proposed brochure of the Trust were discussed. It was decided that the brochure should include indicative projections of the aggregate financial assistance the Trust proposes to extend, in a given financial year, to the families of forestry personnel who die in the line of duty and to personnel who are grievously hurt or incapacitated, along with the approximate number of cases in which such assistance may be rendered. The brochure will not specify any fixed quantum of assistance attributable to an individual case. Some new photographs are also to be incorporated in the draft already circulated. Mr. Surendra Kumar (KR:1986) has kindly agreed to take up this responsibility.

(Action: Mr. Surendra Kumar)

2. Finalisation of the budget for FY 2026–27

After detailed deliberations, the following projections were decided upon for the budget for the financial year 2026–27:

- (i) The Corpus Fund of the Trust to be increased to ₹5 crore.
- (ii) Projected expenditure of ₹1.2 crore, which shall cover financial assistance to forestry personnel who die in the line of duty or are grievously hurt, together with administrative expenses for running the affairs of the Trust.

All members of the Trust shall make efforts, individually and collectively, to augment the corpus of the Trust.

(Action: All members of the GB)

3. Finalisation of the date of the webinar with State/UT associations

It was decided to organise a webinar for all IFS/SFS/FRO/Frontline Staff Associations of the States and Union Territories on May 23, 2026, online at 1900 hours, to apprise them of the objectives and activities of the Trust. The Coordination Committee will accordingly make arrangements for notifying all concerned associations and organising the webinar. Other members of the GB will also help in organizing the webinar as desired by the Coordination Committee.

(Action: Coordination Committee)


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4. Nomination of State/UT Coordinators for mobilising donations

The following State Coordinators have been nominated to liaise with the various forestry and other associations in their respective States/UTs and to mobilise monetary resources for the Trust:

- Mr. N. Gopinathan (KR:1981) — for Kerala
- Mr. R. K. Sapra (HR:1982) — for Haryana

The officers concerned shall be informed of their nominations through a letter issued by the Trust. All members of the Governing Body are further requested to propose names of additional State/UT Coordinators after discussing with the officers concerned and apprising them of the activities of the Trust.

(Action: Joint Secretary and all members of the GB)

5. Minimum amount of donation to be acknowledged by the Trust

It was decided that:

- (i) Individual acknowledgements will be issued to donors who have contributed ₹1,000 and above.
- (ii) In the case of donors from a particular organisation who have donated together, a consolidated acknowledgement will be issued to the organisation, along with an annexure listing the names of the individual donors and the amounts contributed.
- (iii) Individuals who have donated an amount below ₹1,000 and have specifically requested an acknowledgement, shall also be issued one.

(Action: Treasurer)

It was further decided that the list of donors will be uploaded on the website of the Trust once every fortnight.

(Action: President and Mr. Surendra Kumar)

6. Finalisation of the date of the General Body meeting of the Trust

It was decided to hold the first General Body meeting of the Trust on May 24, 2026, online at 1900 hours. Arrangements will accordingly be made for notifying all serving and retired IFS officers who are deemed members of the Trust.

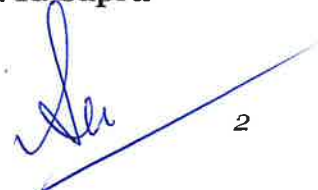
(Action: Secretary)

7. Individual letters to prospective donors

It was decided that individual letters to prospective donors capable of contributing substantial sums to the Trust will be drafted and signed by the President, and communicated by the Treasurer to the donors concerned.

(Action: President and Treasurer)

8. Resolution placing on record the contribution of Mr. R. K. Sapra (HR:1982)



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The following resolution was passed:

“Resolved that the Governing Body, in its fourth meeting (virtual) held on April 23, 2026, places on record its sincere appreciation of the efforts made by Mr. R. K. Sapra (HR:1982) in motivating various sections of society to make monetary contributions to the Indian Forest Service Benevolent and Welfare Trust.”

It was further resolved that a copy of this resolution be conveyed to Mr. Sapra under a covering letter.

(Action: Joint Secretary)

9. Organising a press conference by the Trust

Mr. Surendra Kumar informed the Governing Body that, through one of his acquaintances, a press conference about the Trust could be organised to help publicise its objectives and activities. It was accordingly decided that the press conference will be held in the last week of May 2026, after the conclusion of the webinar with the State forestry associations and the first General Body meeting of the Trust.

(Action: Mr. Surendra Kumar)

10. Schedule of regular meetings of the Governing Body

In order to keep the Governing Body continuously apprised of the progress of the activities of the Trust, it was decided that regular meetings of the Governing Body shall be held on the third Saturday of every month at 1900 hours. Members of the GB will be requested to propose agenda items for discussion one week before the scheduled meeting.

(Action: Secretary)

11. Uploading of State Government compensation orders on the Trust website

With a view to creating awareness within the forestry fraternity across the country, the various orders issued by State Governments providing compensation to forestry personnel – and to the families of personnel who die in the line of duty or are grievously hurt – will be uploaded on the website of the Trust.

(Action: Mr. Surendra Kumar and all members of the GB)

The meeting concluded with a vote of thanks to all the participants.


Sanjeev Chadha
Joint Secretary

Annex

List of Participants – Fourth Meeting of the Governing Body (virtual), April 23, 2026

S. No.	Name	Cadre and Batch	Designation
1.	Dr. D. D. Sharma	JHK:1984	Vice-President
2.	Mr. Vinod Tiwari	HP:1986	Treasurer
3.	Mr. Sanjeev Chadha	OR:1989	Joint Secretary
4.	Dr. Bipin Bihari	AGMUT:1985	Trustee
5.	Mr. A. K. Johari	AM:1986	Trustee
6.	Mr. Surendra Kumar	KR:1986	Trustee
7.	Ms. Jyotsna Sitling	UTT:1987	Trustee
8.	Mr. Kunal Satyarthi	HP:1997	Trustee
9.	Mr. A. K. Goyal	KR:1981	President


Sanjeev Chadha
Joint Secretary